

**THE BARRY COUNTY  
E9-1-1/CENTRAL DISPATCH  
SERVICE PLAN  
(Amended August 11, 2009)**

Section I.....	Background	1
Section II.....	Definitions	2-5
Section III.....	Service District for all of Barry County	6
Section IV.....	Technical Considerations	6
Section V.....	Operational Considerations	7
Section VI.....	Managerial Considerations	7-11
3.1	Status	8
3.2	Administrative Board	8-9
3.3	Powers	9
3.4	Exercise of Authority	10
3.5	Technical Advisory Committee	10
3.6	Officers of the Administration Board	11
Section VII....	Fiscal Considerations	11
Section VIII...	Fiscal Administration	12
4.1	Budget	12
Section IX.....	Length, Agreement and Termination	12
5.1	Length of Plan	12
5.2	Amendments	12
5.3	Termination/Withdrawal	12
Enclosures Index		13
Enclosures		14-19

# **E9-1-1 CENTRAL DISPATCH AMENDED SERVICE PLAN FOR THE COUNTY OF BARRY**

## **I. BACKGROUND**

In August of 1991, the Barry County Board of Commissioners adopted the Final E9-1-1/Central Dispatch Service Plan for the County of Barry (Resolution 91-31) under the provisions of the Emergency Telephone Service Enabling Act, Michigan Public Act 32 of 1986, thereby creating a E9-1-1/Central Dispatch service district within the County of Barry and causing E9-1-1 service to be implemented within that service district. On February 23, 1993, the County Board of Commissioners acknowledged delegation of management control of the E9-1-1/Barry County Central Dispatch to the Barry County Central Dispatch Administrative Board. (MPA 32, Chapter III, 484.1301, Sec. 301(3)).

Since that time there have been many technological and legislative changes regarding 9-1-1 systems, as well as revised requirements identified by Barry County public safety agencies and its participating municipalities. These changes necessitate amendments to the original Final E9-1-1/Central Dispatch Service Plan for the County of Barry.

Under the provisions of Section 312 of the Emergency Telephone Service Enabling Act, Michigan Public Act 32 of 1986, as amended; a county may amend its Final 9-1-1 Service Plan by complying with the procedures described in Sections 301 to 310 of said Act.

The Amendment provisions are designed to modify, amend, supersede or replace any inconsistent provisions in the Barry County Final E9-1-1/Central Dispatch Service Plan, and to augment, supplement or add to such Plan provisions that are not in any way inconsistent.

In 2008, a 9-1-1 Service Plan Review Committee was formed (made up of the participating municipalities) and revisions were made to the 9-1-1 Service Plan.

The Amended E9-1-1/Central Dispatch Service Plan must address, at a minimum, the following:

- I. **Technical Considerations** of the service suppliers including system equipment for facilities used in providing hard wire line and wireless telephone service.
- II. **Operational Considerations** has designated the Barry County Central Dispatch as the Primary PSAP and the Allegan County Central Dispatch along with the Barry County Sheriff Department as the secondary PSAP for all of Barry County. Identification of how E9-1-1 calls will be processed, dispatch functions performed, and information systems utilized.
- III. **Managerial Considerations** including the organizational form and agreement that control technical, operational, and fiscal aspects of the emergency telephone service.
- IV. **Fiscal Considerations** including projected nonrecurring and recurring costs with a financial plan for implementing and operating the system.
- V. **Implementation of the Wireless Emergency Service Order and PA 78 and 80 of 1999.**

## II. DEFINITIONS

- A. When used in this Plan, the subsequent terms have the following meanings:
- 2.1 Automatic Location Identification (ALI): A 9-1-1 service feature provided by the service supplier that automatically provides the name and service address or, for a CMRS service supplier, the location associated with the calling party's telephone number as identified by automatic number identification, to a 9-1-1 public safety answering point.
  - 2.2 Automatic Number Identification (ANI): A 9-1-1 service feature provided by the service supplier that automatically provides the calling party's telephone number to a 9-1-1 public safety answering point.
  - 2.3 BCCD: The Barry County Central Dispatch as created herein.
  - 2.4 Board or Administrative Board: The Barry County Central Dispatch Administrative Board described in this Plan.
  - 2.5 Budget: The annual fiscal plan regarding anticipated expenditures and revenue adopted by the Board prior to its July meeting.
  - 2.6 CMRS: Commercial Mobile Radio Service. CMRS means commercial mobile radio service regulated under section 3 of title I and section 332 of title III of the communications act of 1934, chapter 652, 48 Stat. 1064, 47 USC 153 and 332, and the rules of the federal communications commission or provided under the wireless emergency service order. Commercial mobile radio service or CMRS includes all of the following:
    - a. A wireless 2-way communication device, including a radio telephone used in cellular telephone service or personal communication service.
    - b. A functional equivalent of a radio telephone communications line used in cellular telephone service or personal communication service.
    - c. A network radio access line.
  - 2.7 Consolidated Dispatch (known as Barry County Central Dispatch): Countywide or regional emergency dispatch service that provides dispatch service for 75% or more of the law enforcement, fire fighting, emergency medical service, and other emergency service agencies within the geographical area of Barry County or serves 75% or more of the population within a 9-1-1 service district.
  - 2.8 Direct Dispatch Method: The agency receiving the 9-1-1 call at the public safety answering point decides on the proper action to be taken and dispatches the appropriate available public safety service unit located closest to the request for public safety service.
  - 2.9 Emergency Telephone Charge: Means emergency telephone operational charge and emergency telephone technical charge.
  - 2.10 Emergency 9-1-1 District or 9-1-1 Service District: The area in which 9-1-1 service is provided or is planned to be provided to service users under a 9-1-1 system implemented under P.A. 32 of 1986, as amended.

- 2.11 Emergency Telephone operational Charge: A charge allowed under Act 32 of 1986, as amended, for non-network technical equipment and other costs directly related to the dispatch facility and the operation of the PSAP including, but not limited to, the costs of dispatch personnel and radio equipment necessary to provide 2-way communication between PSAP and a public safety agency. Emergency telephone operational charge does not include non-PSAP related costs such as response vehicles and other personnel.
- 2.12 Emergency Telephone Technical Charge: A charge allowed under Act 32 of 1986, as amended, for costs directly related to 9-1-1 service including plant-related costs associated with the use of the public switched telephone network from the end user to the selective router, the network start-up costs, customer notification costs, common network costs, administrative costs, database management costs, network non-recurring and recurring installation, maintenance, service, and equipment charges of a service supplier providing 9-1-1 service under P.A. 32 of 1986.
- 2.13 Emergency Telephone Service Enabling Act: Refers to 1986 P.A. 32, as amended (MCLA 484.1101 et. seq.)
- 2.14 Exchange Access Facility: Access from a particular service user's premises to the communication service. Exchange access facilities include service supplier provided access lines, PBX trunks, and centrex line trunk equivalents, all as defined by tariffs of the service suppliers as approved by the public service commission. Exchange access facilities do not include telephone pay station lines or WATS, FX, or incoming only lines.
- 2.15 Final 9-1-1 Service Plan: A tentative E9-1-1 service plan that has been modified only to reflect necessary changes resulting from any failure of public safety agencies to be designated as PSAP or secondary PSAP under section 307 of P.A. 32 of 1986, or as amended.
- 2.16 Fiscal Year: Refers to the period of time in which the budget shall be effective and shall coincide with the calendar year.
- 2.17 Inter-Government Contracts Inter Between Municipalities Act: Refers to 1951 P.A. 35, as amended MCL 124.1 et. seq.
- 2.18 Legislative Body: Refers to the governing body of each participating governmental unit.
- 2.19 Master Street Address Guide or MSAG: Means a perpetual database that contains information continuously provided by a service district that defines the geographic area of the service district and includes an alphabetical list of street names, the range of address numbers on each street, the names of each community in the service district, the emergency service zone of each service user, and the primary service answering point identification codes.

- 2.20 Participating Municipalities: Refers to any municipality with which an inter-local agreement is reached.
- 2.21 Participating Agencies: Refers to the law enforcement agencies, fire departments, and emergency medical services of the participating municipalities.
- 2.22 Primary Public Safety Answering Point or PSAP: The Barry County Central Dispatch communications facility that is operated or answered on a 24 hour basis assigned responsibility by a public agency or county to receive 9-1-1 calls and to dispatch public safety response services, as appropriate, by the direct dispatch method, relay method, or transfer method. It is the first point of reception by a public safety agency of a 9-1-1 call and serves the entire County of Barry and participating jurisdictions.
- 2.23 Private Safety Entity: Nongovernmental organization that provides emergency fire, ambulance or medical services.
- 2.24 Properly Convened Meeting: Refers to an Administrative Board or Technical Advisory Committee meeting where a quorum of the appointed members is present and which complies with the "Open Meetings Act". Open Meetings Act refers to 1976 P.A. 267, as amended MCLA 15.261 et. seq.
- 2.25 Proper Vote: Refers to a polling of the members of the Administrative Board or Technical Advisory Committee, at a properly convened meeting, which results in a majority of those members present. Each member shall have one (1) vote on all matters to be voted on. No absentee ballots or proxy votes shall be permitted.
- 2.26 Public Agency: Any village, township, charter township, or city within the state, and any special purpose district located in whole or in part within the state.
- 2.27 Public Safety Agency: Means a functional division of a public agency, county, or the state that provides fire fighting, law enforcement, ambulance, medical, or other emergency services.
- 2.28 Quorum: Shall consist of six (6) of the voting members of the Administrative Board and five (5) members of the Technical Advisory Committee.
- 2.29 Relay Method: A PSAP notes pertinent information and relays it by a communication service to the appropriate public safety agency or other provider of emergency services that has an available emergency service unit located closest to the request for emergency service for dispatch of an emergency service unit.
- 2.30 Secondary Public Safety Answering Point or Secondary PSAP: A communication facility of a public safety agency or private safety entity that receives 9-1-1 calls by the transfer method only and generally serves as a centralized location for a particular type of emergency call.

- 2.31 Service Supplier: Person providing a communication service to a service user in this state.
- 2.32 Service User: A person receiving a communication service.
- 2.33 Supporting Municipalities: Refers to all participating municipalities within Barry County that are participating in the Barry County E9-1-1/Central Dispatch Plan.
- 2.34 Tariff: The rate approved by the public service commission for 9-1-1 service provided by a particular service supplier. Tariff does not include a rate of a commercial mobile radio service by a particular supplier.
- 2.35 Technical Advisory Committee: Refers to the policy committee described in this Plan.
- 2.36 Universal Emergency Number Service or 9-1-1 Service: Public communication service that provides service users with the ability to reach a public safety answering point by dialing the digits 9-1-1.
- 2.37 Urban Cooperative Act: Refers to 1967 P.A. Ex. Sess. No. 7, as amended, being MCLA 124.501 et. seq.
- 2.38 Wireless Emergency Service Order: Means the order of the Federal Communications Commission, FCC Docket No.94-102, adopted June 12, 1996 with an effective date of October 1, 1996, governing 9-1-1 wireless calls.
- 2.39 Year End Contribution Figures: Refers to the financial contribution figures, annually calculated by an independent CPA, for all participating and supporting municipalities.
- 2.40 Barry County E9-1-1 Plan: Refers to the Plan adopted by the Barry County Board of Commissioners and participating municipalities pursuant to the Emergency Telephone Service Enabling Act as amended.
- 2.41 Transfer Method: A PSAP transfers the 9-1-1 call directly to the appropriate public safety agency or other provider of emergency service that has an available emergency service unit located closest to the request for emergency service for dispatch of an emergency service unit.
- B. Should definitions within 1986 Public Act 32, as amended, that are also used in this 9-1-1 Service Plan be subsequently revised in that legislation, then those new statutory definitions shall be deemed applicable in this Plan instead of the definitions set forth in Subsection A, above.

### **III. SERVICE DISTRICT FOR ALL OF BARRY COUNTY**

This Amended E9-1-1/Central Dispatch Service Plan for the County of Barry specifies the entire geographical area of Barry County as encompassed and serviced by the original Final E9-1-1/Central Dispatch Service Plan of 1991. All public agencies and all present and future service supplier telephone wire districts (i.e. telephone wire line providers) located within these areas are included in the Amended E9-1-1/Central Dispatch specifying the entire geographical area of Barry County as encompassed Service Plan for the County of Barry.

### **IV. TECHNICAL CONSIDERATIONS**

The service suppliers will provide a system with respect to design, installation and maintenance of the network that operates in accordance with the Michigan Public Service Commission Tariff rates, rules, and regulates appropriate system equipment for facilities used in providing emergency telephone service. This Amended E9-1-1/Central Dispatch Service Plan for the County of Barry also recognizes that the original service suppliers outlined in the original Final 9-1-1 Service Plan for the County of Barry will continue to change. Therefore, any service providers within Barry County, in accordance with appropriate state and federal laws, are, and will automatically be, incorporated in the Amended E9-1-1/Central Dispatch Service Plan for all of Barry County.

- A. The E 9-1-1/Central Dispatch system in Barry County includes the following service features for a service supplier (except for a CMRS supplier):
  - 1. Selective Routing (SR)
  - 2. Automatic Number Identification (ANI)
  - 3. Automatic Location Identification (ALI)
- B. Service suppliers will selectively route all Barry County E 9-1-1/Central Dispatch Emergency Telephone Service District calls to Barry County Central Dispatch, located at 2600 Nashville Road, Hastings, Michigan 49058.
- C. Maintenance of the Master Street Address Guide (MSAG), as defined herein, is provided by the 9-1-1 service provider and its contracted service providers.

***All Technical Considerations should comply with the standards provided in the “Emergency 9-1-1 Service Enabling Act, Act 32 of 1986”.***

## **V. OPERATIONAL CONSIDERATIONS**

- A. The Barry County Central Dispatch, 2600 Nashville Road, Hastings, Michigan 49058, will continue to serve as the "Primary" Public Safety Answering Point (PSAP)/Central Dispatch for all of Barry County.
  - 1. As the technology is made available to implement Phase I and Phase II of the wireless Emergency Service Order, BCCD will function as the primary wireless PSAP for all wireless 9-1-1 calls. BCCD will be responsible for staffing, training, and equipping the facility to effectively answer and process multiple wireless 9-1-1 calls. Direct or relay method will be utilized for all 9-1-1 dispatches from both within and outside the PSAP jurisdiction. BCCD will continue to operate twenty four (24) hours per day, every day of the year.
- B. Allegan County Central Dispatch shall continue to serve as the default Public Safety Answering Point for Barry County.
- C. Pursuant to 1986 P.A. 32, as amended, each public agency has 45 days after receipt of this tentative amended E9-1-1/Central Dispatch service plan to file with the County Clerk a notice of exclusion from the Barry County E9-1-1/Central Dispatch service district.
- D. Barry County Central Dispatch is authorized and directed to cooperate with the Telephone, Telegraph, Radio and Emergency Telephone Service Committee or any other state, federal or local body or official authorized to install, operate, modify, and maintain universal emergency number services systems, whether landline, cellular, wireless, digital or radio based.

## **VI. MANAGERIAL CONSIDERATIONS**

- A. Barry County Central Dispatch/E9-1-1 shall be under the management authority of the Barry County Central Dispatch Administrative Board, as delegated by the Barry County Board of Commissioners through this E9-1-1/Central Dispatch Service Plan. The Administrative Board shall be responsible for all personnel and maintaining operational financial documents, records, transactions and matters. The BCCD Technical Advisory Committee shall facilitate communication and coordination of Barry County Central Dispatch/E9-1-1 in matters of county-wide E9-1-1 interest, including E9-1-1/Central Dispatch procedures, policies, training, system and equipment diagnostics, testing, technical and operation standards.
- B. Barry County Central Dispatch Administrative Board is authorized and directed to implement, impose, receive and expand, consistent with all applicable laws, any operation surcharges, CMRS service charges, or any other funding provided under state or federal law, including but not limited to such fees authorized, imposed, and collected under the Act.
- C. Notwithstanding the above, the authority of the Board shall be limited to BCCD/E9-1-1 and its funds and the Board shall not have the authority to bind, commit or encumber the funds of any participating municipalities or participating agencies. The BCCD Administrative Board shall not possess the power to levy any type of tax or issue any type of bonds in its own name.

### **3.1 STATUS**

- A. The BCCD Administrative Board, shall be and is hereby delegated operational management of the BCCD.
- B. In the event the Board of Commissioners determines circumstances exist making such action necessary to assure the adequate functioning of the E9-1-1 services within the County of Barry, the Barry County Board of Commissioners may, by resolution, supported by two-thirds of the participating municipalities of Barry County (vote within a 30 day time limit) temporarily re-assume any such delegated powers. When the issues are resolved to the satisfaction of two-thirds of the participating municipalities and the Barry County Board of Commissioners, the Commissioners will relinquish control to the Administrative Board. If it is determined that a permanent restructuring is required, the 9-1-1 Plan will be revised and approved as provided by Section 312 of 1986 P.A. 32, as amended (MCL 484.1312).

### **3.2 ADMINISTRATIVE BOARD**

- A. All financial and personnel policies governing BCCD shall be established by the BCCD Administrative Board of eleven (11) members, composed of the following:
  - 1. One Barry County Commissioner.
  - 2. One representative from the City of Hastings.
  - 3. One representative of a village that is a participating municipality.
    - a. Village President Caucus (one Village, one Vote).
    - b. Must be a village resident.
  - 4. Two representatives appointed by the Michigan Township Association of Barry County.
  - 5. Representative of the Michigan State Police, by state statute, as designated by the Director of Michigan State Police.
  - 6. Barry County Sheriff or designee (by state statute).
  - 7. Two people from the general public at large (appointed by the Barry County Commissioners).
  - 8. Firefighter (appointed by Barry County Firefighters Association).
  - 9. EMS (appointed by EMS Council).
- B. It is the intent of this Plan that appointments to the Administrative Board be made from qualified representation of the participating municipalities or associations.
  - 1. Citizens at Large
    - a. Citizens at Large to be selected by the Barry County Board of Commissioners.
      - 1. The person cannot be affiliated with any organization already involved with BCCD.
      - 2. They must be a resident of Barry County.
    - b. The County Board of Commissioners must advertise as necessary to fill the position.

1. A letter of intent along with some background information and the willingness to commit to this position must be sent to the Board.
- c. A minimum of three applications are needed or the positions are published again.
- d. The 4 year staggered term will be set by the Barry County Board of Commissioners (existing citizen at large will initially serve a 2 year term).
2. Fire-EMS-City-Villages Appointments
  - a. The appointments for the other positions (Fire-EMS-City-Villages) will come from their respective associations and will serve 4 year terms.
3. Township Appointments
  - a. MTA Chapter will send letters of intent to each township official for the positions. A committee selected by the MTA will make a recommendation; each township will then have one vote. Terms shall be 4 years staggered.

Alternates will not be permitted, but designated appointees may be changed by the appointing agency.

Participating municipalities and associations may remove its appointee(s) at will. All members will receive compensation in accordance with Barry County Central Dispatch Policy.

### **3.3 POWERS**

- A. In addition to financial and personnel policy making authority and other powers conferred herein, the Administrative Board is authorized to perform additional functions for BCCD in order to facilitate the purpose of this Plan.
  1. Negotiate and enter into contracts.
  2. Acquire and dispose of assets.
  3. Supervise construction, manage, operate and improve the facilities or properties.
  4. Negotiate and enter into contracts with participating agencies to provide manpower, equipment and administrative services.
  5. Through the County, receive and administer grants, gifts, bequests and assistance funds.
  6. Recommend incurring debt.
  7. Recommend approval of the BCCD annual budget.
  8. Hire, manage and terminate the Central Dispatch Director.

Notwithstanding the above, the authority of the Administrative Board shall be limited to BCCD and its funds and the Administrative Board shall not have the authority to bind, commit or encumber the funds of any participating municipalities or participating agencies, including the County. BCCD Administrative Board shall not possess the power to levy any type of tax or issue any type of bonds in its own name.

### **3.4 EXERCISE OF AUTHORITY**

- A. The Administrative Board shall meet each month. The Board can meet more frequently at its discretion. At the January meeting the Board elects a Chairperson and Vice-Chairperson from its membership. Powers shall be exercised upon a proper vote at a properly convened meeting. Prior to its July meeting, the Board shall adopt a budget for the ensuing fiscal year and forward it to the County Board of Commissioners for approval.

### **3.5 TECHNICAL ADVISORY COMMITTEE**

- A. Technical Advisory Committee of nine members has been established. Each Committee representative is appointed by their respective agency to serve at the will of the representative agency. The Committee members are comprised of representatives from the following agencies or services:

1. Barry County Firefighters Association
2. Barry County Sheriff (or designee)
3. Emergency Medical Services Council
4. A Fire Chief of Barry County
5. Hastings Police Department
6. Michigan State Police
7. A representative from a township or village Police Department
8. Emergency Management Director
9. Telecommunicator

#### **B. Powers and Duties**

1. The Technical Advisory Committee shall facilitate communication and coordination of Barry County Central Dispatch in matters of countywide E9-1-1 Central Dispatch interests, including 9-1-1 procedures, policies, training, system and equipment diagnostics, testing, and technical and operation standards. This shall include exclusive exercise of “management control” (as defined by State of Michigan Administrative Rule 28.5103(A) over the Law Enforcement Information Network (LEIN) terminal. Any recommendations of the Committee for financial expenditures or personnel enhancement shall be submitted to the Administrative Board for final approval.

#### **C. Meetings**

1. The Technical Advisory Committee shall meet once a month and more often if necessary. Each member shall serve without recompense and shall be entitled to vote. All decisions of the Committee shall be made by a proper vote at a properly convened meeting.

Alternates will not be permitted, but designated appointees may be changed by the appointing agency.

### **3.6 OFFICERS OF THE ADMINISTRATION BOARD**

- A. **BOARD CHAIRPERSON**: The Administrative Board Chairperson, elected at the January meeting of the Board, shall preside over meetings of the Administrative Board and the Technical Advisory Committee, and cause minutes of each Board and Committee meeting to be kept and distributed to each member. The Board Chairperson shall serve as a voting member of the Administrative Board. The Board Chairperson shall serve as an ex-officio member of the Technical Advisory Committee and may only vote upon a tied ballot.
- B. **VICE CHAIRPERSON**: The Board Vice-Chairperson will carry out the duties of the Chairperson in the event the Chairperson is absent and/or unable to carry on those responsibilities. The Vice-Chairperson will further perform such other duties as may be prescribed by the Chairperson.
- C. **DIRECTOR**: The Director of BCCD is the chief executive officer and is directly responsible to the Board for staffing of the Dispatch Center, budget preparation, administration of maintenance for communications equipment, developing of work assignments within the Center, carrying out all policies set forth by the Board and Committee and other duties the Board or Committee deem necessary. The Director shall serve as an advisor to the Administrative Board and Technical Advisory Committee.

### **VII. FISCAL CONSIDERATIONS**

Funding for Barry County Central Dispatch comes from different sources. The following Fiscal Considerations fall under the provisions of P.A. 32 of 1986, as amended and are a basic overview only of current available funding options.

- A. State 9-1-1 Charge
  - 1. Collected from all service users of the service suppliers within Barry County.
  - 2. The charge shall not be more than 25 cents or less than 15 cents and may be adjusted annually.
  - 3. The charge shall reflect the actual costs of operating, maintaining, upgrading and other reasonable and necessary expenditures for the 9-1-1 system in this state.
- B. County 9-1-1 Charge
  - 1. The Barry County Board of Commissioners may assess a county 9-1-1 charge.
  - 2. The charge assessed shall not exceed the amount necessary and reasonable to implement, maintain, and operate the 9-1-1 system in Barry County.
- C. An Emergency Telephone Technical Charge is also charged by service providers but is not a funding source for Barry County Central Dispatch.
  - 1. Each local exchange provider within a 9-1-1 service district shall provide a billing and collection service for an emergency telephone technical charge from all service users of the provider within Barry County.
  - 2. The amount of emergency telephone technical charge payable monthly by a service user for *recurring* costs and charges shall not exceed 4% of the lesser of \$20.00 or the highest monthly rate charged by the local exchange provider or basic service.

***All Fiscal Considerations shall comply with the standards provided in the "Emergency 9-1-1 Service Enabling Act, Act 32 of 1986 as amended".***

## **VIII. FISCAL ADMINISTRATION**

### **4.1 BUDGET**

- A. Each fiscal year the Barry County Central Dispatch Administrative Board shall prepare, adopt and approve the budget, and recommend its adoption by the Barry County Board of Commissioners. The budget shall balance anticipated revenues with expected expenditures and anticipated carryover. No expenditure may be authorized if it will result in overall expenditures exceeding that budget. That budget shall be submitted to the Barry County Board of Commissioners in compliance with State statute.

## **IX. LENGTH, AMENDMENTS, AND TERMINATION**

### **5.1 LENGTH OF PLAN**

- A. This Plan shall remain in effect through the effective date of the millage and/or surcharge approved by the citizens of Barry County to implement these services, and as required by 1986 P.A. 32, as amended (MCL 484.1101 et. seq).
- B. This Plan shall be reviewed every 7 years or sooner at the direction of two-thirds of the participating municipalities by a 9-1-1 review committee convened in compliance with state statute. Notice of review intent shall be sent by the Administration Board to all participating municipalities 90 days in advance of the review date.

### **5.2 AMENDMENTS**

- A. This Plan may be amended in accordance with Section 312 of 1986 P.A. 32, as amended (MCL 484.1312). To the extent permissible under the law, all Plan Amendments shall be subject to approval of a two-thirds majority of the participating municipalities.
- B. Amendments may be initiated or recommended by the Administrative Board to the legislative bodies of the participating municipalities.
- C. If a participating municipality desires to initiate an amendment to the Plan, the proposed amendment shall first be submitted to the Administrative Board. The Board will then transmit the proposed amendment to all participating municipalities with recommendations the Board consider appropriate.
- D. Amendments shall take effect on approval in accordance with Section 312 of 1986 P.A. 32, as amended (MCL 484.1312) on a two-thirds majority of participating municipalities or at such other time as set forth in the amendment.

### **5.3 TERMINATION/WITHDRAWAL**

- A. This Plan may be terminated and participating municipalities may withdraw as provided in Sections 313 and 505 of 1986 P.A. 32, as amended (MCL 484.1313 and 484.1505).

## **Enclosures**

- Administrative Board Members
- Technical Advisory Committee Members
- Notice of Exclusion / Full Jurisdiction / Partial Jurisdiction
- Notice of Intent to Function as a PSAP or Secondary PSAP
- Public Safety Answering Point (PSAP) Information Sheet

**BARRY COUNTY CENTRAL DISPATCH E 9-1-1**

**ADMINISTRATIVE BOARD  
As of August 11, 2009**

**Member**

**Representing**

*Jerry Sarver (Chair)*

*City of Hastings*

*Lani Forbes (Vice-Chair)*

*Villages*

*F/Lt. Steve Harper*

*Michigan State Police*

*Craig Stolsonburg*

*Barry County Commissioners*

*Jerry Reese*

*Michigan Township Association of Barry County*

*Keith Murphy*

*Michigan Township Association of Barry County*

*Sheriff Dar Leaf*

*Barry County Sheriff*

*Lynn Anderson*

*General Public At Large*

*General Public At Large*

*Chief Dave Middleton*

*Firefighters Association*

*Chad Klutman*

*EMS*

**BARRY COUNTY CENTRAL DISPATCH E 9-1-1**

**TECHNICAL ADVISORY COMMITTEE  
As of August 11, 2009**

**Member**

**Representing**

*Lani Forbes*

*Chairperson – Designated Administrative  
Board Representative (Ex-officio)*

*F/Lt .Steve Harper*

*Michigan State Police - Hastings Post*

*Chief Roger Caris*

*A Fire Chief of Barry County*

*Earl Wilson*

*Barry County Fire Fighters Association*

*Joseph Huebner*

*Barry County Medical Control  
(Emergency Medical Services Council)*

*Sheriff Dar Leaf*

*Barry County Sheriff*

*Mike Leedy*

*Hastings Police Department*

*James Yarger*

*Emergency Management Director*

*A Representative from a Township or  
Village Police Department*

*Michelle James*

*Telecommunicator*

\*\*\*\*\*

*Sue Rose  
Administrative Assistant*

*Central Dispatch*

*Phyllis A Fuller  
Director*

*Central Dispatch*

**NOTICE OF EXCLUSION**  
**FROM**  
**THE BARRY COUNTY**  
**E9-1-1/CENTRAL DISPATCH**  
**SERVICE PLAN**

**\*FULL JURISDICTION\***

Notice of exclusion from the Barry County E9-1-1/Central Dispatch service district may be filed by completing this form and returning it to the Barry County Clerk's office.

PURSUANT TO SECTION 306 OF THE EMERGENCY TELEPHONE SERVICE ENABLING ACT, THE \_\_\_\_\_ OF \_\_\_\_\_ HEREBY NOTIFIES THE BARRY COUNTY E9-1-1 CENTRAL DISPATCH BOARD THAT THE \_\_\_\_\_ OF \_\_\_\_\_

IS EXCLUDED FROM THE BARRY COUNTY E9-1-1/CENTRAL DISPATCH SERVICE DISTRICT ESTABLISHED BY THE ADMINISTRATIVE BOARD AND CONFIRMED BY THE BARRY COUNTY BOARD OF COMMISSIONERS ON AUGUST 11, 2009.

\_\_\_\_\_  
**CLERK OR OTHER APPROPRIATE OFFICIAL**

\_\_\_\_\_  
**DATE**

Return this completed form to:  
Barry County Clerk  
220 West State Street  
Hastings, Michigan 49058

**NOTICE OF EXCLUSION**  
**FROM**  
**THE BARRY COUNTY**  
**E9-1-1/CENTRAL DISPATCH**  
**SERVICE PLAN**

**\*PARTIAL JURISDICTION\***

Notice of exclusion from the Barry County E9-1-1/Central Dispatch service district may be filed by completing this form and returning it to the Barry County Clerk's office.

PURSUANT TO SECTION 306 OF THE EMERGENCY TELEPHONE SERVICE ENABLING ACT, THE \_\_\_\_\_ OF \_\_\_\_\_ HEREBY NOTIFIES THE BARRY COUNTY E9-1-1 CENTRAL DISPATCH BOARD THAT THE \_\_\_\_\_ OF \_\_\_\_\_

AS DESCRIBED ON THE MAP IS EXCLUDED FROM THE BARRY COUNTY E9-1-1/CENTRAL DISPATCH SERVICE DISTRICT ESTABLISHED BY THE ADMINISTRATIVE BOARD AND CONFIRMED BY THE BARRY COUNTY BOARD OF COMMISSIONERS ON AUGUST 11, 2009.

\_\_\_\_\_  
**CLERK OR OTHER APPROPRIATE OFFICIAL**

\_\_\_\_\_  
**DATE**

Return this completed form to:  
Barry County Clerk  
220 West State Street  
Hastings, Michigan 49058

**NOTICE OF INTENT TO FUNCTION AS A  
PUBLIC SAFETY ANSWERING POINT (PSAP)  
OR SECONDARY PSAP**

*Notice of intent to function as a PSAP or Secondary PSAP in the E9-1-1/  
Central Dispatch service district may be filed by completing these forms and  
returning them to the Barry County Clerk's office.*

PURSUANT TO SECTION 307 OF PUBLIC ACT 32, BARRY COUNTY  
CENTRAL DISPATCH SHALL CONTINUE TO FUNCTION AS THE  
( ) PRIMARY PSAP WITHIN THE BARRY COUNTY E9-1-1/CENTRAL  
DISPATCH SERVICE DISTRICT AS CONFIRMED BY THE BARRY  
COUNTY BOARD OF COMMISSIONERS ON AUGUST 11, 2009.

\_\_\_\_\_  
**SIGNATURE OF AUTHORIZED  
OFFICIAL**

\_\_\_\_\_  
**NAME OF AGENCY  
(PRINT/TYPE)**

\_\_\_\_\_  
**(PRINT OR TYPE NAME)**

\_\_\_\_\_  
**DATE**

Return this completed form to:  
Barry County Clerk  
220 West State Street  
Hastings, Michigan 49058

# PSAP INFORMATION SHEET

*BARRY COUNTY CENTRAL DISPATCH SHALL SERVE AS OUR  
PUBLIC SAFETY ANSWERING POINT (PSAP)*

PARTICIPATING GOVERNMENTAL ENTITY \_\_\_\_\_  
(VILLAGE / CITY / TOWNSHIP)

PRIMARY PSAP

SECONDARY PSAP

TYPE OF EMERGENCY SERVICES YOU WILL NEED	DISPATCH METHOD*	JURISDICTIONAL AREA SERVED
<input type="checkbox"/> POLICE	_____ _____	_____ _____
*****		
<input type="checkbox"/> FIRE	_____ _____	_____ _____
*****		
<input type="checkbox"/> EMS	_____ _____	_____ _____

(Make copies if more space is needed)

D = Direct Dispatch Method

R = Relay Dispatch Method

Barry County Central Dispatch / E9-1-1 does NOT transfer 9-1-1 calls unless the receiving PSAP is a fully enhanced 9-1-1 dispatch center.

Return this completed form to:  
Barry County Clerk  
220 West State Street  
Hastings, Michigan 49058